

# KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

**September 10, 2015**

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on September 10, 2015.

## MEMBERS PRESENT

Camille Skubik-Peplaski, Chair  
Scott DeBurger  
Laura Strickland  
Kevin Priddy  
Rhonda Tapp Edwards

## OCCUPATIONS AND PROFESSIONS STAFF

Jennifer Hutcherson, Board Administrator

## OTHERS

Marcus Jones, Office of the Attorney General

## MEMBERS ABSENT

Thomas Miller

Ms. Camille Skubik-Peplaski, Chair, called the meeting to order at 1:03 pm.

### **Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the August 13, 2015 meeting, monthly financial report ending August 2015, and legal fees for July 2015 were presented for the Board's review. Ms. Edwards made a motion to approve the consent agenda as presented. The motion, seconded by Mr. DeBurger, carried.

### **O&P Report**

Ms. Hutcherson reviewed the O&P Report from Mr. Slone with the board.

### **Board Attorney's Report**

Mr. Jones reported that it has been determined that cease and desist letters may still go out upon expiration to those who do not renew their license. However, cease and desist letters should not be sent to those practicing without a license. In that case, the board should advise the unlicensed individual of the relevant statutes and regulations and possibly pursue circuit court action.

### **Pending Complaints**

2014-02: Mr. Jones reported that he will draft a settlement agreement and send to the respondent's attorney today. A prehearing conference is scheduled for October 2.

2014-04 - Ms. Edwards made a motion to send a private reprimand letter to the respondent. If the respondent agrees and signs the letter, the case will be closed. If not, the case will proceed to a hearing. Mr. DeBurger seconded the motion, and it carried. Mr. Jones will draft and send the letter to the respondent.

Complaints 2014-06 and 2015-01, sent to investigator Stephen Curley in January and February 2015 respectively, are still pending receipt of an investigative report. Ms. Edwards made a motion to cancel the MOA with the PT board for investigative services, and place the complaints with another investigator to be finalized. Mr. DeBurger seconded the motion and it carried. Ms. Hutcherson and Mr. Jones will work with Ms. Ellis to send notice to the PT board of cancellation of the MOA and to have Mr. Curley finalize his investigative reports based on the work he has completed on these complaints, and send to the board as soon as possible.

### **Old Business**

Ms. Skubik-Peplaski reported that the Independent Board Taskforce met on Saturday, September 5. Information is still being compiled and the taskforce will meet again at the KOTA conference.

The board discussed the draft telehealth regulation provided by Ms. Strickland. Ms. Strickland will begin working on the documents required by LRC to submit a new regulation for approval.

Ms. Hutcherson reported that, as of today, 149 renewals have been processed, 80 are pending approval in the online queue, and 35% have completed suicide prevention training. Ms. Hutcherson also reported that online renewals are going much better this year, and the amount of phone calls and emails regarding renewal problems is much lower than last year.

The board briefly discussed topics to present at the KOTA conference.

Ms. Skubik-Peplaski reported that she will be providing a student presentation at Brown Mackie on September 16. She also reported that she would be attending the workforce meeting in September.

The board reviewed several sample supervision logs provided by Mr. Priddy and Mr. DeBurger. Changes will be made based on the board members suggestions. The board will review supervision logs again in October.

### **New Business**

The board reviewed an email regarding mist therapy. The board determined that mist therapy is a form of ultrasound and therefore, a licensee must be DPAM certified in order to perform mist therapy. Ms. Hutcherson will respond to the email on behalf of the board.

The board reviewed an email from Mr. Baker requesting an extension of his temporary permit. The board decided that upon receipt of proof of his employment start date and a new ATT or Confirmation of Eligibility letter, Mr. Baker's temporary permit could be extended until the expiration date listed on his new ATT letter. Ms. Hutcherson will notify Mr. Baker of the board's decision.

The board discussed allowing the jurisprudence exam to count as a continuing education unit. The board decided that taking the JE could count for one (1) CEU for renewal purposes.

The board discussed the need to change the meeting dates for the month of October and December, in order to have a quorum. Regular board meetings for October 8 and December 10 will be cancelled. Special board meetings will be held on October 1 and December 17.

The board reviewed a revised fiscal year 16 budget provided by Ms. Ellis.

The board reviewed a current licensure status report.

### **Applications Review**

The following applications for licensure were reviewed and recommended for approval by the application committee. A motion was made by Ms. Edwards to approve the applications. The motion, seconded by Mr. Priddy, carried.

- Kristen White - OTA
- Karissa Burdette - OTA
- Jenna Hohl - Temp OT
- Sandra Milum - OTA
- Kourtney Burden - Temp OTA
- Jarrod Dotson - OT
- Kayla Houston - OT
- Spencer Mullins - OT
- Jessica Perkins - OT
- Lauren Roberts - OT
- Whitney Seibert - OTA
- Alexandra Gilles - OT
- Mara Childers - OT
- Emma McClellan - OT
- Paige Walls - OT
- Devon Breithart - OT
- Jill Thomerson - OTA
- Deborah Sweetman - OTA
- Susan Kelmanson - OTA
- Allison Robinson - OTA
- Grant Pugh - OTA
- Lindsey Wilhoit - OT
- Taylor Keith - OT
- Courtney Jones - OT
- Brittney Farris - OT
- Julie Minnick - OTA
- Jill Beattie - OT
- Megan Carrell - OTA
- Allison Maggard - OT
- Katherine Majot - OT
- Matthew Thompson - OTA

A motion was made by Ms. Edwards to accept the recommendation of the continuing education application review committee. The motion, seconded by Mr. Priddy, carried.

A motion was made by Ms. Edwards to approve the audited renewals presented for review. The motion, seconded by Mr. DeBurger, carried.

The following applications for DPAM Specialty Certification were reviewed by the board. A motion was made by Ms. Edwards to accept the recommendation of the committee. The motion, seconded by Mr. DeBurger, carried.

- Kelly Williams - DPAM Supervisor Approved
- Amber Brennan - DPAM Approved
- Chelsea Lee - DPAM Approved
- Violet Sellers - DPAM Approved
- Natalie Vaughn - DPAM Approved

- Amy Walls – DPAM Approved

### **Assignments for Next Meeting – October 1, 2015**

- Mr. Priddy and Mr. DeBurger – continue working on sample supervision log for website
- Ms. Hutcherson – check with Mr. Lang to get link or instructions to suicide courses on the main webpage; check with COT to see if suicide prevention training date can be added to license verification; resend August board meeting follow up to Ms. Edwards at personal email address; check on board officer election dates; check on meeting room and BA for October and December meeting; check with Mr. Slone about community board member appointment
- Ms. Strickland – revise student PP and send out to board members; work on documents to submit to LRC with telehealth regulation
- Ms. Edwards – finish KOTA presentation PP and send to board members
- Ms. Edwards and Ms. Skubik-Peplaski – independent board taskforce
- Mr. Jones – letter to respondent in complaint 2014-04 to “settle” with private reprimand
- Mr. Jones and Ms. Hutcherson: work with Ms. Ellis to cancel MOA with PT board for Mr. Curley’s services

### **Approval of Travel and Per Diem**

A motion was made by Ms. Edwards to approve travel and per-diem for today’s meeting. The motion, seconded by Mr. DeBurger, carried.

### **Adjournment**

With no further business to discuss the meeting was adjourned at 3:24 pm.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, October 1 at the Office of Occupations and Professions.